



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

- Bid Number** : PR 2025-03-046
- Name of Project** : PROCUREMENT OF ONE (1) UNIT MOTOR VEHICLE FOR DILG REGION 1
- Location** : DILG R1 Office, Sevilla, City of San Fernando, La Union
- Approved Budget for the Contract (ABC)** : ONE MILLION EIGHT HUNDRED THOUSAND PESOS (Php1,800,000.00)
- Delivery Schedule** : Within sixty (60) calendar days upon issuance of the Notice to Proceed (NTP)
- Source of Funds** : SUB-ALLOTMENT No. SR2025-02-0108
- Specifications** : The project has the following specifications:

Item	DESCRIPTION	UNIT	QUANTITY
1	Specifications: Type: PICK UP Four-wheel compact truck with low-sided open cargo hauler and a passenger cab Passenger two (2) to six (6) Four (4) sided doors - All power Engine displacement not exceeding 3000cc for diesel 4 cylinder/ 6 speed/Diesel/ AT Double suspension wishbone with coil spring /rear and front ventilated disc/ABS brakes Power steering Iconic LED lights Tires - 255 x 65 rim 18 alloy With air bags (Drivers/ front Passenger/side and knee air bags) Key less entry and with alarm system	Unit	1

“Matino, Mahusay at Maaasahan”

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70



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Item	DESCRIPTION	UNIT	QUANTITY
	Aircon – Front and Second row Others: Inclusion of LTO registration for 3 years With the following accessories: 1. Step Board 2. Rear bumper 3. Mud guard (front and rear) 4. Bed liner 5. Roof rail or canopy 6. sport bar 7. Reverse camera with parking sensor 8. Touch-screen AM/FM radio		

The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations.

Schedule of bidding activities shall be as follows:

Activity	Requirements	Dates/Place
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	March 10-17, 2025
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of P1,800.00 in cash, payable to the Cashier, DILG Regional Office or thru Landbank	March 10-14, 2025 at 8:00AM-4:00PM; March 17-19, 2025 at 8:00AM-4:00PM; March 21, 2025 at 8:00AM-4:00PM; March 24-28, 2025 at 8:00AM-4:00PM; April 1, 2025 until 9:00 AM
Pre-Bid Conference	DILG RO1 will hold Pre-Bid Conference	March 18, 2025, 2:00PM at DILG RO 1 Annex Building, City of San Fernando, La Union

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Activity	Requirements	Dates/Place
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration or any of the following forms and amount: (a) The amount of not less than Thirty Six Thousand pesos (P36,000.00) if bid security is in cash/cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or (b) The amount of not less than Ninety Thousand Pesos (P90,000.00) if bid security is in Surety Bond	Until April 1, 2025, not later than 10:00AM at the DILG RO 1
Opening of Bids	Bidders or representatives may attend the activity physically or virtually	April 1, 2025, 10:01AM at the DILG RO 1 Conference Hall, City of San Fernando, La Union

Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents with tabbing for each document (placed in one folder, properly arranged according to the checklist), and Financial Documents with tabbing for each document (placed in one folder) shall be placed in a separate and marked, sealed envelope addressed to **RHODORA G. SORIANO, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 607 - 4469 or send email to: dilgr1.bac@gmail.com

The DILG RO I reserves the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.


RHODORA G. SORIANO, CPA
BAC Chairperson

BAC Secretariat
March 7, 2025